



To all Members of the Cabinet

A meeting of the **Post Office Closure Programme Sub-Committee** will be held in **The Chamber, Pelham House, St Andrew's Lane, Lewes** on **04 December 2007** at **18:17** which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

28 November 2007

Alan Batty
Head of Democratic Services

Agenda

- 1 Election of Chair**
To elect a Chair of the Sub-Committee
- 2 Apologies for Absence/Declaration of Substitute Member of the Cabinet in the Event that the Chair of the Cabinet is Unable to Attend (Cabinet Minute No 131.1 refers)**
- 3 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**
- 5 Post Office Closure Programme**

To deal with any issues requiring a decision in relation to the Post Office closure programme consultation exercise. (Note Councillors are requested to bring with them to the meeting, all the documentation relating to the Office closure programme consultation exercise which has been sent to them by the Head of Democratic Services).

For further information about items appearing on this Agenda, please contact Mr Trevor Hayward at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone Lewes (01273) 484122.

Distribution:

Councillors A C DeVecchi, J H Freeman and I A Nicholson